

Testing Change (PDSA) Worksheet

Date: _____ Cycle# _____ Began: _____ Completed: _____

Team: _____

PLAN:

What is the purpose of this cycle?

What additional information will we need to take action?

Details: **Who, What, Where, When, How**

What do we expect (predict) will be the effect or outcome of the change?

If our expectation (prediction) is on target, what will be our next test/cycle or action?

DO and STUDY: fill out during and after the test/cycle

Was the test/cycle carried out as we planned? Yes No If no, why not?

What did we observe that was not part of our plan?

How did we study and understand the result?

How did or didn't the outcome of this test/cycle agree with our expectation (prediction)?

What did we learn from this test/cycle?)

ACT: fill out after the test/cycle is completed

Given the above understanding and learning, what are we going to do now?

Are there forces in our organization that will help or hinder these changes?

